



ADUR & WORTHING
COUNCILS

Joint Strategic Committee
7 December 2021

Key Decision : No

Ward(s) Affected: All

2nd Quarter Capital Investment Programme & Projects Monitoring 2021/22

Report by the Director for Digital, Sustainability and Resources

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EXECUTIVE SUMMARY

1. PURPOSE

1.1 This report updates the Joint Strategic Committee on the progress made on the 2021/22 Capital Investment Programmes for Adur District Council, Worthing Borough Council. The programmes include schemes which support the delivery of services by the Joint Services Committee.

1.2 The following appendices have been attached to this report:

Appendix 1: Adur District Council Capital Monitoring Summary

Appendix 2: Worthing Borough Council Capital Monitoring Summary

Appendix 3: Adur District Council Reprofiled Budgets

Appendix 4: Worthing Borough Council Reprofiled Budgets

2. RECOMMENDATIONS

2.1 The Joint Strategic Committee is asked:

(a) **With respect to the Capital Investment Programme of Adur District Council.**

i) To note the reprofiling of the Adur District Council capital schemes as advised in paragraphs 7.2.1 and Appendix 3.

- ii) To approve the increase in the Disabled Facilities Budget in line with the forecast expenditure funded from Better Care Fund Grant as detailed in paragraph 7.2.3.

- iii) To approve the virements totalling £45,000 to fund the anticipated overspend on the Lancing Manor Leisure Centre Car Park access reconstruction and security improvements as detailed in paragraph 7.2.4.
- iv) To approve the virement of £32,600 to fund the anticipated overspend on the land drainage scheme to realign the ditch and stabilisation of banks in the vicinity of Larkfield playing field, Lancing as detailed in paragraph 7.2.5.
- v) To approve the virement of £164,750 to fund budget pressures in the joint services ICT digital programme as detailed in paragraph 7.1.1.
- vi) To approve the use of capital receipts to increase the 2021/22 Grounds Maintenance Equipment Replacements Budget to £147,100 as detailed in paragraph 7.1.2.
- vii) To approve the use of the Section 106 receipts to fund recreational equipment at Buckingham Park as detailed in paragraph paragraph 7.2.6.

b) **With respect to the Capital Investment Programme of Worthing Borough Council.**

- i) To note the reprofiling of the Worthing Borough Council capital schemes as advised in paragraphs 7.3.1 and Appendix 4.
- ii) To approve the increase in the Disabled Facilities Budget in line with the forecast expenditure funded from Better Care Fund Grant as detailed in paragraph 7.2.3.
- iii) To approve the amendment to the Portland House replacement of windows and balcony doors and ancillary works budget to include the Salix funding and match funding as detailed in paragraph 7.3.3.
- iv) To approve the virement of £164,750 to fund budget pressures in the joint services ICT digital programme as detailed in paragraph 7.1.1.
- v) To approve the use of capital receipts to increase the 2021/22 Grounds Maintenance Equipment Replacements Budget to £147,100 as detailed in paragraph 7.1.2.
- vi) To approve the use of the Section 106 receipts to fund recreational equipment at Bourne Close and Northbrook Recreation Ground and the amendment to the 2021/22 Capital Investment Programme to include the scheme as advised in paragraph 7.3.4.

vii) To approve the use of the Building Maintenance Reserve to fund the urgent replacement of play equipment at Gull Island and the amendment to the 2021/22 Capital Investment Programme to include the scheme as detailed in paragraph 7.3.5

3. CONTEXT

- 3.1 In accordance with the Councils' Capital Strategy, the Capital Working Group oversees the implementation and progress of both Councils' Capital Investment Programmes.
- 3.2 The Capital Working Group meets quarterly and monitors the programmes' progress and finance, seeking to address any problems at an early stage in order for schemes to be completed within budget and timescales. Where problems are highlighted the Group considers possible remedies including virements between schemes, reprofiling of budgets between years and the withdrawal of schemes from the programme when schemes are unable to proceed. This could be due to resourcing problems, time delays or other factors beyond the Councils' control.
- 3.3 Full summaries of the progress of all the schemes in the 2021/22 Capital Investment Programmes are prepared each quarter highlighting:

Schemes with significant challenges	Red
Schemes where progress is being closely monitored	Amber
Schemes progressing well	Green
Schemes where progress is beyond officers' control	▣
Schemes with financial issues	£
Schemes where progress has improved	⇧
Schemes where progress has deteriorated	⇩

- 3.4 The Capital Working Group also ensures that capital schemes are approved within financial regulations.
- 3.5 Financial Regulations require officers to report each project on completion.

4. SUCCESSES AND CHALLENGES IN THE 2021/22 CAPITAL INVESTMENT PROGRAMMES

- 4.1 The following schemes are progressing well:

4.1.1 Adur Homes Capital Investment Programme

The Adur Homes Capital Investment Programme for 2021/22 was approved by the Joint Strategic Committee on 2nd March 2021.

Delivery of the Capital Improvement Programme continues to be shaped by guidance issued to local authorities by the Regulator of Social Housing in the aftermath of the Grenfell fire and better knowledge of our stock.

The appointment of a Fire Safety Officer has allowed us to focus on fire safety remedial works. Several fire remedial work schemes are now being implemented across our stock. This includes the front entrance fire door replacement programme which has already seen the replacement of 181 'critical' doors in tenanted properties. Engagement with leaseholders to identify and support them to bring their doors into compliance with the current legislation, has also commenced.

We have also commenced works on the Inner Rooms Programme with the first 4 properties decanted and the works underway to provide protected escape routes from all rooms within the properties.

The upgrade of the assistance call alarm systems and replacement door entry systems at our sheltered housing schemes in our sheltered housing schemes is now at the implementation stage.

The ground source heat pump contracts at sheltered schemes Shadwells Court and Tollbridge House, both of which have commenced and will be complete by the end of the financial year.

4.1.2 Adur Homes External Works Programme

The external capital works programme is being compiled and the following schemes are under consideration or progressing:

- The original project to undertake external works to Rocks Close and Locks Court has been reviewed and consultants are to be appointed to undertake surveys of Rocks Close, Locks Court and the wider Southwick Estate to establish structural works required to keep the Estate in good repair for the next 10 years.
- The project to undertake external works to Bushby Close has been delayed by variations to the contract and this has extended the completion to December 2021.
- External works to Beachcroft Place are also behind the delivery programme but the contractor still anticipates completion December 2021.
- Discussions are in progress regarding the replacement of Frazer Court roof and the replacement of the failed door entry systems.

4.1.3 Housing Development and Acquisition Programme

Covid-19 has had a significant impact on all of the housing development schemes. The nationwide lockdown, site shutdowns and subsequent updated guidance on site operation and safety in a post Covid environment has impacted on supply chains, deliveries and on-site productivity. In particular the social distancing measures have meant that on-site staffing levels (site staff and site subcontractors/labour) have, in many cases, needed to be reduced to 50% of normal capacity.

Whilst the above will mean an inevitable impact on programme delivery, during the past 6 months the team have still overseen the completion of two sites and signed contracts and made a start on 2 new sites (55 homes). A report identifying a further 9 pipeline sites was approved by the Joint Strategic Committee in October 2020.

Albion Street Refurbishment of 2 semi-detached houses into 6 flats for temporary accommodation

The contract has been let and the construction started on site in November 2021 with completion anticipated June 2022. The costs are anticipated within the current budget.

Cecil Norris Development

The site has been delivered with 15 new flats in Shoreham for Social Rent. All units are now handed over and let with Homes England funding £975,000 of the build in grant monies.

Albion Street New Build

Covid-19 had a significant impact on the timescales for the contract award. However, works are now on site with piling due for completion. Works have been delayed whilst on site due to material and labour shortages; delivery is now anticipated for January 2023.

Small Sites (Hidden Homes)

Following approval of the small sites programme to deliver 56 new homes, the Council is progressing with 7 sites, 5 of these have planning consent and the remaining planning applications are in progress. It is planned to select a contractor by March 2022 with project completion anticipated Spring / Summer 2023. Land Release Funding of £566,000 has also been secured to help unlock unviable sites.

Downsview Pub Site

Nine flats were completed in April 2020 as part of phase 1. All of the flats are now occupied, providing temporary accommodation to families in need.

Building contracts for phase 2 of Downview have been signed with the contractor currently on site to develop a further 8 homes for temporary accommodation. Works are coming to a conclusion with handover programmed for late November '21.

Rowlands Road Site

The site has recently handed over with the fit-out programme now underway to furnish the properties ahead of occupation. The site has delivered 19 good quality self contained homes. As previously documented, the scheme did overrun on budget due to programme elongation and issues with discovery of unknown asbestos and extra drainage and structural works (among others). This was recently reported to members where an updated financial appraisal was considered and a budget virement to address the overspend was approved. Despite the cost increase the report concluded that the scheme will still provide a significant saving to the Council.

Ashcroft

Following JSC approval in July to progress with the demolition and design of a new building, a design team has been appointed for the site. Consultation is continuing with the existing residents and the Council have been awarded £407,000 in Land Release Fund money which will be used to enable demolition of the existing building and diversion of services where required. A planning application is expected to be submitted in late spring '22.

4.1.4 AW Workspaces

The project is progressing well. Contractors are on site with works expected to be completed by the year end when the Sussex Partnership NHS Foundation Trust will occupy part of Portland House. As part of this project, improvement works will be undertaken at Portland House and the 2022/23 budget has been brought forward to facilitate the works.

Overall the project is on target to deliver a saving of £365,000 (£188,000 after funding the associated debt charges).

4.1.5 Decoy Farm - Site Development

All remediation works have been completed and the site has been handed back to the Council.

Phase 2 of the development and the output to deliver a new business park at Decoy Farm which will create jobs and provide new employment floor space is progressing. Industrial property consultants are supporting the council with a strategic business case and an industrial and logistics marketing strategy that will feed into the full business case. This is to ensure the business case is as robust as possible in relation to the delivery of the outputs, provision of jobs, cost benefits and the best way to deliver a development scheme.

The strategic outline case and outline business case were completed and presented to the Joint Strategic Committee in July. Approval was received to progress and make the necessary consultancy appointments to prepare the full business case, submit a planning application and to tender the construction of the development. Preparation of the full business case and development of the planning application is underway.

4.2 The following scheme has proved challenging:

4.2.2 Shoreham Harbour Walls Coast Protection Scheme

The purchase of land from the Sussex Yacht Club was completed in 2019/20 enabling them to build a new club house and planning permission granted for a new flood wall in 2018.

A delay has been caused due to the nature of the flood defence design and officers are currently looking at the most effective drainage solution to incorporate into the new flood wall that prevents inundation from the river, while also allowing ground water to flow through to the river from the inland..

Adur District Council is working with West Sussex County Council and key stakeholders to agree a suitable solution to Public Rights of Ways access associated with the project.

The redundant yacht club house has been demolished and tendering is anticipated once the design solution is agreed. The main works are likely to take place in 2022/23.

5. PROGRESS OF THE ADUR DISTRICT COUNCIL 2021/22 CAPITAL INVESTMENT PROGRAMME – OCTOBER 2021

- 5.1 There are 72 schemes in the 2021/22 current capital investment programme which are progressing as follows:

	Number of schemes	Percentage %
Schemes which are progressing satisfactorily or have completed	46	63.9
Schemes where progress is being closely monitored	23	31.9
Schemes with significant challenges	3	4.2

- 5.2 A summary of the financial movements of the 2021/22 Capital Investment Programme is attached as Appendix 1 to this report. A summary of the progress of all the schemes in the 2021/22 Capital Investment Programme is available from the Councils' Joint Intranet.

6. PROGRESS OF THE WORTHING BOROUGH COUNCIL 2021/22 CAPITAL INVESTMENT PROGRAMME – OCTOBER 2021

- 6.1 There are 101 schemes in the 2021/22 current capital investment programme which are progressing as follows:

	Number of schemes	Percentage %
Schemes which are progressing satisfactorily or have completed	67	66.3

Schemes where progress is being closely monitored	33	32.7
Schemes with significant challenges or financial issues	1	1.0

6.2 A summary of the financial movements of the 2021/22 Capital Investment Programme is attached as Appendix 2 to this report. A summary of the progress of all the schemes in the 2021/22 Capital Investment Programme is available from the Councils' Joint Intranet.

7. ISSUES FOR CONSIDERATION

7.1 Adur and Worthing Joint Service Schemes

7.1.1 Information and Communications Technology - Digital Programme

The Joint Services Digital Programme is progressing well and the following projects are being progressed at pace in 2021/22, but this has resulted in additional budget of £164,750 being required.

The migration of the Revenues and Benefits systems for Adur and Worthing from the Town Hall Data Centre to a cloud environment hosted by the system supplier (Capita) was approved as part of the 21/22 Digital programme. The project has taken longer due to the extensive amount of testing required to ensure seamless transition and continuity of service for Council Tax, Business Rates and Housing benefits. Further budget is required for resources to cover the extended testing period, with the systems now going live in the new cloud hosted service at the end of November, the original target date was end of August.

It is proposed to fund this from a virement from the Corporate ICT hardware replacement programme, which due to the substantial replacement of laptops in recent years, is not required this financial year.

Project	Budgets Available £	Forecast Spend £	Virement Required £
Public Website	0	15,000	15,000
Low Code Digital Platform	184,610	184,610	0
CRM System	51,150	51,150	0
Cloud Development	23,640	23,640	0
Revenues and Benefits System	281,200	430,950	149,750
Corporate Hardware	164,750	0	-164,750
Totals:	705,350	705,350	0

It is recommended that £164,750 is vired from the Corporate Hardware Replacement Programme to the Joint Services Digital Programme to fund the current budget pressures.

7.1.2 Ground Maintenance Equipment Replacements - Use of capital receipts

The current joint services grounds maintenance equipment replacement budget is under considerable pressure due to the age of the current equipment, which needs to be replaced to meet current demands, to comply with the decarbonisation programme and to comply with health and safety requirements.

Some of the existing equipment is not fit for purpose and a programme of sales is in progress. It is recommended that any sales receipts from the sale of old equipment is ring-fenced for updates to the grounds maintenance equipment purchases.

To date two tractors and some equipment have been sold for £74,200 and it is requested that this funding is added to the joint services grounds maintenance equipment budget of £73,200 to make a total budget of £147,400

7.2 Adur District Council

7.2.1 Budgets totalling £49,476,240 have been reprofiled to and from 2022/23 and future years, where the original project plan has changed and the schemes are not expected to complete in 2021/22. A list of schemes reprofiled is attached as Appendix 3 to this report.

7.2.2 The following amendments to the Adur District Council 2021/22 Capital Investment Programme are recommended:

7.2.3 Disabled Facilities Grants

The 2021/22 Capital Investment Programme includes a budget provision of £375,000 for the provision of Disabled Facilities Grants. These grants are funded from an annual grant from the Department of Levelling Up, Housing and Communities Better Care Fund (BCF).

2021/22 expenditure to date on Disabled Facilities Grants is £414,716 and the forecast spend is £650,000 which exceeds the current budget by £275,000. However the Council has received grant funding of £704,223 in 2021/22. In addition, the BCF grant received by the Council in recent years has exceeded the grants made and so the Council holds sufficient grants to fund the forecast spend.

It is recommended that the 2021/22 Disabled Facilities Grant is increased by £275,000 in line with the forecast spend funded by BCF Grant received in previous years.

7.2.4 Lancing Manor Leisure Centre Car Park access reconstruction and security improvements

Following recent incursions on to the site, the 2022/23 budget of £39,200 for Lancing Manor Leisure Centre Car Park access reconstruction and security improvements was brought forward to 2021/22 to expedite the work to prevent further access breaches.

However, the current budget only covers the cost of improved access to the site and vehicle restriction barriers; bunding is also now required to fully prevent further incursions. The full costs of the work are now estimated at £84,200. It is proposed to fund the additional £45,000 as follows:

- i) Southwick Recreation Ground - Resurfacing of hard surfaces £36,000. This scheme has been in the Capital Investment Programme for many years but has not progressed due to a number of factors including the MS facility on the site and possible future changes there.
- ii) General underspends in the 2021/22 Capital Investment Programme £9,000. The Council paid VAT on an invoice in 2020/21 which has been corrected in 2021/22, resulting in a £57,000 underspend in the 2021/22 Capital Investment Programme.

7.2.5 Land Drainage - Realignment of the ditch and stabilization of banks in the vicinity of Larkfield playing field, Lancing

The 2021/22 Capital Investment Programme includes a budget of £22,400 for the realignment of the ditch and stabilization of banks in the vicinity of Larkfield playing field, Lancing.

However, tenders have been received for £49,000, and with ancillary costs and officers professional fees, an overspend of £32,600 is anticipated. It is proposed to fund the overspend from underspends in the 2021/22 Capital Investment Programme.

7.2.6 Buckingham Park Recreational Equipment - Funding from S106 Receipts

The Council has received a S106 receipt of £52,767.53 for the improvement of play facilities at Buckingham Park. As the S106 receipt is site specific it is proposed to use the receipt to fund the 2021/22 capital scheme to install recreational facilities at Buckingham Park.

This will free up capital resources of £50,000 which it is proposed to transfer to the 2021/22 Play Equipment improvements budget, making a total budget of £243,910.

7.3 Worthing Borough Council

- 7.3.1 Budgets totalling £39,925,680 have been reprofiled to 2022/23 and future years where the original project plan has changed and the schemes are

unable to complete in 2021/22. A list of schemes reprofiled is attached as Appendix 4 to this report.

7.3.2 Disabled Facilities Grants

The 2021/22 Capital Investment Programme includes a budget provision of £800,000 for the provision of Disabled Facilities Grants. These grants are funded from an annual grant from the Department of Levelling Up, Housing and Communities Better Care Fund (BCF).

2021/22 expenditure to date on Disabled Facilities Grants is £671,361 and the forecast spend is £1.9m which exceeds the current budget by £1,001,980. However the Council has received grant funding of £1,368,293 in 2021/22. In addition, the BCF grant received by the Council in recent years has exceeded the grants made and so the Council holds sufficient grants to fund the forecast spend.

It is recommended that the 2021/22 Disabled Facilities Grant is increased by £1,001,980 in line with the forecast spend funded by BCF Grant.

7.3.3 Portland House - Replacement of windows and balcony doors and ancillary works

The current Capital Investment Programme includes a budget of £250,000 for the replacement of the windows and balcony doors in Portland House. Alongside these works ancillary works are also required: new soffit, fascia boards, rainwater goods, localised rebuilding of balcony walls and replacement copings. The estimated total costs of all the required works is £616,000.

The Council has successful bid for and received Salix funding of £286,990 for the replacement of the windows and balcony doors and it is proposed to fund the scheme as follows:

Total Costs:	£616,000
Original Budget Provision:	£250,000
Salix Funding:	£286,990
Decarbonisation Match Funding:	£79,010
Total Funding:	£616,000

It is recommended that the 2021/22 Capital Investment Programme Budget Provision is amended to include the Salix funding of £286,990 and the decarbonisation match funding of £79,010.

7.3.4 Play Area Improvements at Bourne Close and Northbrook Recreation Ground to be funded from S106 Receipts

The Council has received a S106 receipt of £25,000 for play equipment in the Northbrook Ward or adjoining ward. As the S106 receipt is site specific it is

proposed to improve the play equipment at Bourne Close and Northbrook Recreation Ground.

The 2021/22 Capital Investment Programme needs to be amended to include this project.

7.3.5 Play Area Improvements at Gull Island (Beach House Grounds)

Some of the equipment at Gull Island is in urgent need of replacement. However the current play equipment replacement budget is fully committed.

The cost of the replacement equipment is anticipated at £37,000 and It is proposed to fund this from the Buildings Maintenance Reserve and the 2021/22 Capital Investment Programme needs to be amended to include these works.

8. ENGAGEMENT AND COMMUNICATION

- 8.1 The purpose of this report is to communicate with stakeholders on the progress of the Adur District Council and Worthing Borough Council 2021/22 Capital Investment Programmes. Officers of the Council have been consulted on the progress of the schemes which they are responsible for delivering.
- 8.2 Specific schemes are subject to public consultation (e.g new playgrounds) to ensure that they meet community needs.

9. FINANCIAL IMPLICATIONS

- 9.1 There are no unbudgeted financial implications arising from this report as the Adur District Council and Worthing Borough Council original 2021/22 Capital Investment Programmes were approved by the Councils in December 2020. Subsequent changes have been reported to and approved by the Joint Strategic Committee. The issues considered in this report can be funded from within existing resources or through external funding.

10. LEGAL IMPLICATIONS

- 10.1 Section 28 Local Government Act 2003, as amended by the Localism Act 2011, provides that where in relation to a financial year, a Local Authority has made the calculations required by section 43 Local Government Finance Act 1992, it must review them from time to time during the year. If it appears that there has been a deterioration in its financial position it must take such action, if any, as it considers is necessary to deal with the situation.
- 10.2 Section 151 of the Local Government Act 1972 requires the Councils to make arrangements for the proper administration of their financial affairs.

Background Papers

- Capital Investment Programme 2021/22 – 2023/24 Adur District Council, Worthing Borough Council and Joint Committee
- Capital Strategy 2022/25.
- Enabling the Digital Future for Adur & Worthing: Extending Ultrafast - Report to the Joint Strategic Committee dated 2nd April 2019.

SUSTAINABILITY AND RISK ASSESSMENT

1. ECONOMIC

- The capital programme prioritisation model awards points for capital project proposals that impact positively on the economic development of our places or the economic participation of our communities.

2. SOCIAL

2.1 Social Value

- The capital programme prioritisation model awards points for capital project proposals that impact positively on our communities.

2.2 Equality Issues

- The capital programme prioritisation model awards points for capital project proposals that address DDA requirements and reduce inequalities.

3. ENVIRONMENTAL

- The management, custodianship and protection of our natural resources are considered when capital schemes are assessed for inclusion in the Councils' Capital Investment Programme.

4. GOVERNANCE

- The Councils' priorities, specific action plans, strategies or policies are considered when capital schemes are assessed for inclusion in the Councils' Capital Investment Programmes.
- The Councils' reputation or relationship with our partners or community is taken into account when capital schemes are assessed for inclusion in the Councils' Capital Investment Programmes.
- Resourcing, risk management (including health and safety) and the governance of either Council are fully considered during the preparation of the Councils' Capital Investment Programmes.

CAPITAL MONITORING SUMMARY 2021/22 **2nd Quarter**

Executive Portfolios	(1) Total ADC Scheme Budgets £	(2) Previous Years' Spend £	(3) 2021/22 Original Budget £	(4) Net budget b/f from 2020/21 £	(5) Approved Changes to Original Budget £	(6) 2021/22 Budget Reprofiles to and from 2022/23 £	(7) 2021/22 Current Budget £	(8) 2021/22 Spend to Date £	(9) Spend % of Current Budget
Customer Services	71,947,620	6,644,470	30,141,390	4,215,290	(1,634,030)	(4,972,270)	27,750,380	3,283,428	11.83%
Environment	7,072,510	1,578,270	2,667,160	376,150	(244,190)	(206,400)	2,592,720	1,223,996	47.21%
Health and Wellbeing	653,260	25,050	412,050	23,160	(30,000)	(204,780)	200,430	280	0.14%
Regeneration	7,055,040	3,840,930	1,751,400	955,200	77,080	(2,268,030)	515,650	63,757	12.36%
Resources	132,423,400	83,171,200	45,958,230	686,860	56,050	(41,824,760)	4,876,380	179,189	3.67%
TOTALS	219,151,830	95,259,920	80,930,230	6,256,660	(1,775,090)	(49,476,240)	35,935,560	4,750,650	13.22%

Financing of 2021/22 Programme:

Adur Homes Capital Programme:	£'000
Capital Receipts:	500
Major Repairs Reserve:	3,900
Capital Grants:	3,144
Prudential Borrowing:	18,122
	25,666

General Fund Capital Programme:	£'000
Prudential Borrowing:	7,772
Capital Receipts:	1,019
Government Grants:	1,097
Revenue Reserves and Contributions	260
S106 Receipts	72
Other Contributions	50
	10,270

Summary of Progress:

Schemes with significant challenges:	3
Schemes where progress is being closely monitored:	23
Schemes progressing well or completed:	46
Total Schemes:	72

(1) SCHEME (Responsible Officer)	(2) Total ADC Scheme Budget	(3) 2021/22 Original Budget	(4) Budget Reprofiles to and from 2022/23 and Future Years	(5) 2021/22 Current Budget	(6) 2021/22 Spend to Date	(7) Anticipate d Completi on Date (C) / Approval Report(D)/ P.I.D.(P)	(8) 2021/22 Anticipated (Underspend) /Overspend (Council Resources)	(9) COMMENTS AND PROGRESS	(10) Status
1 Digital Programme - Revenues and Benefits Licence and set up	176,230	151,050	-	151,050	50,000	Mar 22 14/12/20 (EM)	76,850	<p>The migration of the Revenues and Benefits systems for Adur and Worthing from the Town Hall Data centre to a cloud environment hosted by the supplier (Capita) was approved as part of the 2021/22 Digital Programme.</p> <p>The project has taken longer due to the extensive amount of testing required to ensure a seamless transition and continuity of service for Council Tax, Business Rates and Housing Benefits. Additional partnership resources of £145,000 are required to cover the extended testing period of the system going live in the new cloud hosted service at the end of November 2021. The original target date was end of August 2021.</p>	<p>☐ Progress Beyond Council's Control</p> <p>£ Schemes with financial issues</p> <p>▲ Scheme Progress Improved</p> <p>▼ Scheme Progress Deteriorated</p> <p>£</p>

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
SCHEME (Responsible Officer)	Total ADC Scheme Budget	2021/22 Original Budget	Budget Reprofiles to and from 2022/23 and Future Years	2021/22 Current Budget	2021/22 Spend to Date	Anticipate d Completi on Date (C) / Approval Report(D)/ P.I.D.(P)	2021/22 Anticipated (Underspend) /Overspend (Council Resources)	COMMENTS AND PROGRESS	Status
	£	£	£	£	£		£	<input checked="" type="checkbox"/> Progress Beyond Council's Control £ Schemes with financial issues ▲ Scheme Progress Improved ▼ Scheme Progress Deteriorated	
2 Lancing Manor Leisure Centre Car Park - Vehicle access reconstruction at main entrance and vehicle restriction barriers to the grounds and car park	39,200	-	-	39,200	-	Mar 22 6.8.2021 (P)	45,000	Following recent incursions on to the site, the 2022/23 budget of £39,200 has been brought forward to expedite the works to prevent further access breaches. Additional budget of £45,000 requested in order to include bundings to fully protect the site from incursions.	£
3 Land Drainage - Realignment of the ditch and stabilization of banks in the vicinity of Larkfield playing field, lancing	22,400	22,400	-	22,400	-	Mar 22 10.5.2021 (P)	32,600	Tenders have been received for £49,000 and with ancillary costs and officers professional fees an overspend of £32,600 is anticipated. Additional funding has been requested from underspends in the 2021/22 Capital Investment Programme.	£
TOTAL:	237,830	-	-	212,650	50,000.00		154,450		

RESPONSIBLE OFFICERS:

Martyn Payne
Julia Darnell

Senior Engineer
ICT and Digital Services Manager

CAPITAL MONITORING SUMMARY 2021/22
2nd Quarter

Executive Portfolios	(1) Total WBC Scheme Budgets £	(2) Previous Years' Spend £	(3) 2021/22 Original Budget £	(4) Net Budget b/f from 2020/21 £	(5) Approved Changes to Original Budget £	(6) 2021/22 Budget Reprofiled to and (from) 2022/23 £	(7) 2021/22 Current Budget £	(8) 2021/22 Spend to Date £	(9) Spend % of Current Budget
Customer Services	17,888,380	6,469,590	7,054,830	187,470	(925,650)	(2,181,920)	4,134,730	2,739,595	66.26%
Digital and Environment Services	12,861,760	1,106,520	5,102,250	1,473,870	230,720	(2,732,550)	4,074,290	901,068	22.12%
Health and Wellbeing	492,070	-	140,000	10,070	-	(8,000)	142,070	41,283	29.06%
Regeneration	65,717,700	8,203,400	7,283,350	648,270	23,971,060	(1,678,000)	30,224,680	11,712,640	38.75%
Resources	132,677,210	84,594,130	50,952,390	(3,969,680)	(165,590)	(33,325,210)	13,491,910	325,221	2.41%
TOTALS	229,637,120	100,373,640	70,532,820	(1,650,000)	23,110,540	(39,925,680)	52,067,680	15,719,807	30.19%

Financing of 2021/22 Programme:

	£'000
Borrowing:	44899
Capital Receipts:	184
Revenue Contributions and Reserves:	443
Government Grants:	1306
S106 Receipts	968
Other Contributions:	4,267
	<u>52,067</u>

Capital Monitoring - Summary of Progress:

Schemes with significant challenges:	1
Schemes where progress is being closely monitored:	33
Schemes which are progressing satisfactorily or have completed:	67
Total Schemes:	<u>101</u>

(1) SCHEME (Responsible Officer)	(2) Total WBC Scheme Budget £	(3) Previous Years' Spend £	(4) 2021/22 Original Budget £	(5) Budget Reprofiles to and from 2022/23 and Future Years £	(6) 2021/22 Current Budget £	(7) 2021/22 Spend to Date £	(8) Anticipated Completion Date (C) / Approval Report(D)/ P.I.D.(P)	(9) 2021/22 Anticipated (Underspend) /Overspend (Council Resources) £	(10) COMMENTS AND PROGRESS ☐ Progress Beyond Council's Control £ Schemes with financial issues ▲ Scheme Progress Improved ▼ Scheme Progress Deteriorated	(11) Status
Digital Programme 1 Revenues and Benefits Licence and set up	176,230	-	151,050	-	151,050	50,000	Mar-22 14/12/20 (EM)	76,850	The migration of the Revenues and Benefits systems for Adur and Worthing from the Town Hall Data centre to a cloud environment hosted by the supplier (Capita) was approved as part of the 2021/22 Digital Programme. The project has taken longer due to the extensive amount of testing required to ensure a seamless transition and continuity of service for Council Tax, Business Rates and Housing Benefits. Additional partnership resources of £145,000 are required to cover the extended testing period of the system going live in the new cloud hosted service at the end of November 2021. The original target date was end of August 2021.	£
TOTAL:	176,230	-	151,050	-	151,050	50,000.00		76,850		

RESPONSIBLE OFFICERS: Julia Darnell ICT and Digital Services Manager

ADUR DISTRICT
COUNCIL

ADUR DISTRICT COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Adur Homes Capital Investment Programme	90,000 428,000	Fire Safety Works : Sheltered Accommodation - Replacement of community alarm communication / alert systems. Works have commenced but there has been a delay in the delivery of materials from the manufacturer due to Brexit and Covid 19, which will result in the last 2 schemes being installed in 2022/23. HRA Development Programme Contingency / Purchase of Properties. One property has been purchased in 2021/22. Remaining budget reprofiled to 2022/23.
Affordable Housing Programme 2021/22 - Unallocated budget	2,069,800	One grant for £720,000 has been approved to the Hyde Group for the provision of 14 rented units. Remaining budget reprofiled to 2022/23 due to likely lead in times for any further grants identified.
Buckingham Park - Contribution to a replacement pavilion	172,000	The Joint Strategic Committee has agreed in principle £150,000 S106 receipts and £38,800 capital resources to be used as match funding to help secure funding towards replacement of the pavilion at Buckingham Park. The Rugby Club have revised the designs for the new pavilion but external funding is still required and being sought. Significant repairs have now been identified from a recent condition survey and the management of all the buildings in the Park are now being considered.
Coast Protection Works - Shoreham Western Harbour Arm	2,193,030	Officers are currently looking at the most cost effective drainage solution to incorporate into the new flood wall. This piece of work is required to mitigate against any potential build up of drainage and surface water forming on the northern side of the flood wall and to identify if there will be any impacts on the adjoining land. Tendering will follow the design solution with work anticipated 2022/23.
Disability Discrimination Act Improvements to Council Buildings	13,780	Access audits to be undertaken to identify works to be undertaken in 2022/23.



ADUR DISTRICT
COUNCIL

ADUR DISTRICT COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Eastbrook Community Centre - Provision of Multi Use Games Area and building fabric repairs	191,000	Awaiting agreement of lease with the new tenants and their use of the building and external areas. The proposed tenant has changed from when the original PID was submitted. The original PID included the provision of a new Multi Games Area and improvements to the fabric of the building, but before the works can proceed Officers need to understand how the new tenant intends to use the space and whether they are able to bid for external funding. Meetings have been held with the tenants and some building works have been identified and specification are being considered.
Foreshore Management - Kingston Beach Area Improvements	20,000	Environmental improvements in the Kingston Beach Area are to be undertaken following the completion of coast protection works in the area. Budget profiled to future years.
Adur Town Centre Public Space Improvements	10,000	Sompting Public Space Improvements Phase 2 (signs). The scheme has been delayed by WSCC licensing and the works are likely to be undertaken in 2022/23.
Housing - Empty property grants and loans to bring properties back into use.	42,000	A list of all the empty properties in Adur and Worthing has been compiled which advises if any properties require grants or loans. No properties have been identified in 2021/22. Budget reprofiled to 2022/23 and 2023/24.
Housing Development (General Fund) - Acquisition and development of emergency and temporary accommodation for the homeless	2,142,470 200,000	i) The Council is actively reviewing options to acquire land with Adur for the development of temporary and emergency accommodation and the unallocated budget has been reprofiled due to likely timescales. ii) Albion Street - Refurbishment of 2 semi-detached houses. The contract has been let and start on site commenced October 2021 with completion due June 2022.
Information and Technology - Digital Strategy (Partnership Scheme with Worthing Borough Council)	-15,870	Budget b/f from 2022/23 to fund the following projects in 2021/22: i) CRM System ii) Cloud Development
Leisure Centres - DDA accessible entrance doors for Southwick Leisure Centre, Lancing Manor Leisure Centre and Wadurs Swimming Pool	33,600	Specifications being compiled prior to works commencing in the Spring.

ADUR DISTRICT
COUNCIL

ADUR DISTRICT COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Lancing Manor Leisure Centre Car Park - Vehicle access reconstruction of main entrance and vehicle restriction barriers to the grounds and car park	-39,200	Following recent incursions on to the site, the 2022/23 budget of £39,200 has been brought forward to 2021/22 to expedite the works to prevent further access breaches.
Shoreham Harbour Projects (Externally funded by the Central Government Growth Point Programme)	75,000	The Shoreham Harbour Project Board have approved the following contribution for 2021/22. Remaining budget reprofiled to 2022/23: i) £70,000 towards green infrastructure projects in the Shoreham Harbour area.
Public Conveniences - Refurbishments	10,000	Sites identified for works in 2022/23.
Carbon Reduction Schemes General Provision (Invest to Save Scheme)	352,210	The Council has secured external funding from the Public Sector Decarbonisation Fund which requires Council match funding rather than Invest to Save funding. Budget reprofiled.
Strategic Property Investments - Investments in property for regeneration or service delivery	41,488,420	Officers are actively looking for properties to purchase but there are few suitable properties available at the current time.
Total Reprofiled Budgets:	49,476,240	



WORTHING BOROUGH
COUNCIL

WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Affordable Housing (Partnership Schemes with Registered Social Landlords) Unallocated Budget	906,000	The Council has not received any requests from Registered Social Landlords for grants in 2021/22. Budget reprofiled to 2021/22 due to likely timescales for any grants requested.
Acquisition and development of emergency, interim or temporary accommodation for the homeless (Invest to Save Scheme)	1,101,520	Unallocated budget c/f to 2022/23 for use in future projects.
Assembly Hall - Refurbishment of public convenience	151,400	Scheme reprofiled to 2022/23 to enable scope and costs of scheme to be reviewed in line with available funding.
Broadwater Parish Rooms - Replacement of electrics and heating system	-32,000	Budget has been b/f from 2022/23 to enable fire safety issues with the electrics to be addressed.
Brooklands Park Redevelopment	2,000,000	The scheme is out to tender and works are anticipated to commence between December 2020 and January 2021 and likely to be on site for 12 months. Budget profiled in line with anticipated expenditure.
MSCPs - Replacement of High Street and Buckingham Road payment equipment and entry / exit barriers with automatic number plate recognition	98,000	Only end of life equipment to be replaced in 2021/22. New PID submitted and remaining budget c/f to 2022/23 to replace all equipment in 2023/24.
Buckingham Road MSCP - Refurbishment	1,200,000	Evaluation of tenders is currently underway and the contract is due to be awarded in December. Work is estimated to begin in January 2022 with a target completion date of July 2022. Budget profiled in line with anticipated expenditure.
Disability Discrimination Act Improvements - Rolling programme	40,000	Works at Durrington Cemetery Public Conveniences under consideration for works in 2022/23.
Durrington Cemetery Improvements i) Lighting, hearing loop upgrades and a music system ii) Catafalque	92,400	Structural issues need to be addressed before these works can proceed. Budget reprofiled to enable scope of internal works to be considered.
Beach Office - Adaptation to include a Visitor Information Centre	30,000	Budget profiled in line with anticipated expenditure.



WORTHING BOROUGH
COUNCIL

WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Foreshore - Purchase and installation of new beach huts	200,000	Planning approval to be submitted for 8 new huts for installation in 2021/22. Other sites are being considered but due to lead in times the budget has been reprofiled to 2022/23.
Housing - Empty Property Grants to bring empty houses back into use	23,000	One grant to a landlord in progress in 2021/22. One further grant being processed. Remaining budget reprofiled to 2022/23 for future grants or loans that may arise.
Information and Technology - Digital Strategy (Partnership Scheme with Worthing Borough Council)	-42,770	Budget b/f from 2022/23 to fund the following projects in 2021/22: i) CRM System ii) Cloud Development
Properties - Montague Street Site Essential Repairs	248,210	Internal works to rectify the water damage have been delayed by a change in the managing agents and the Council is awaiting instructions to progress if necessary. There may also be other works still to be specified. Budget reprofiled to 2022/23 due to procurement and tendering timescales.
Match Funding - Contribution towards public conveniences as part of Broadwater Green Pavilion refurbishment	89,600	Contribution to Broadwater Cricket Club to be used as match funding for a total refurbishment of the pavilion including the refurbishment of the public toilet block. Timescales for works dependent on successful funding bids. Meetings are currently in progress.
Public Conveniences - Rolling programme of upgrades and improvements	230,000	Sites have been identified for works in 2022/23. Budget reprofiled in line with anticipated expenditure.
Match Funding - Contribution towards Church House Ground Pavilion Refurbishment	150,000	Contribution to Bowls Club to be used as match funding for a total refurbishment of the pavilion including the refurbishment of the public toilet block. Timescales for works dependent on successful funding bids.
Match Funding - Hillbarn / Rotary Recreation Ground contribution to new changing rooms / building	13,320	Contribution to Chippendale Cricket Club dependent on external funding bids.



WORTHING BOROUGH
COUNCIL

WORTHING BOROUGH COUNCIL - CAPITAL BUDGETS REPROFILED TO FUTURE YEARS

Scheme	Reprofiled Budgets	Reason
Carbon Reduction Schemes - Invest to Save Provision	509,020	The Carbon Neutral Plan has been finalised and includes recommendations on programmes and areas of focus for carbon reduction projects. Budget has been profiled in line with anticipated timescales for tendering and procurement of schemes.
Splashpoint Leisure Centre - Ground Source Heat Pumps	200,000	Works to be undertaken in 2022/23. Additional funding sources being explored.
Strategic Property Investments - Investments in property for regeneration or to increase service provision	32,567,980	Officers are actively looking for properties to purchase but there are few suitable properties available at the current time. Budget reprofiled.
Worthing Town Centre - Enhancements of public spaces and the improvement of facilities within the Town Centre, including secondary shopping areas	-50,000	Budget of £50,000 has been brought forward from 2022/23 to fund works in 2021/22.
Worthing Coast Protection Scheme	200,000	A revised approach to the scheme delivery has been agreed and the Council's contribution has been reduced to £200,000 reprofiled in 2023/24.
Total Reprofiled Budgets:	39,925,680	